

FORM PA

ROYAL GOVERNMENT OF BHUTAN
DZONGKHAG
(PRELIMINARY CLEARANCE TO LEASE STATE LAND)

Reference: No:

Date.....

The Secretary,
National Land Commission Secretariat,
Thimphu.

Subject: Preliminary Clearance to Lease State Land for.....

The DLLC hereby submits the application to lease State land foractivity and request the Land Commission for its review and consideration. The following details are enclosed for reference please:

1. Owners Summary:

1	Owner name & CID No.	
2	Applicant's private landholding	
3	Location of Land to be leased	
4	Area available (acres)	
5.	Plan activity	
6	Application of applicant	To be attached (Form BA-1 for non-agriculture activity & Form CA-1 for commercial agriculture)
7	Assessment by local authority	To be attached (Form BA-2 for non-agriculture activity & Form CA-2 for commercial agriculture)
8	Assessment report to lease SRFL	To be attached (Form BA-3 for non-agriculture activity & Form CA-3 for commercial agriculture)

Seal and Signature of the DLLC Chairman

FORM BA-1

Ref.....

Dated.....

To

The DLLC

Dzongkhag Administration

..... Dzongkhag

Sir/Madam,

Subject: SRF land requirement for Business Activity

I hereby submit the application along with relevant documents for lease of SRF land for establishment of Business/Service oriented activity. The details are as follows:

1. Details of the Applicant

For Individual/Family	For Organization/Institution/Community Group
a) Name:.....	a) Organization/Dept./Agency/Community name:.....
b) Identity card No:.....
c) Chiwog /Village:.....	b) Post Box.....
d) Gewog:.....	c) Address:.....
e) Dungkhag/Dzongkhag:.....
.....	d) Contact Number:.....
f) Contact Number:.....	e) Fax Number:.....
	f)

2. Details of Land requested for lease:

Attributes	Details
Name/location of the land	
Area (acres)	
Village/ Gewog	
Dungkhag/ Dzongkhag	
Proposed activity	
Lease Period	

3. Attachments Enclosed:

No	Attachments	Tick
1	Preliminary layout plan of the proposed activity supported by sketch map	
2	Application and project proposal where necessary <i>(Project proposal required for PSL activity & credit worth more than 0.5 million)</i>	
3	Recommendation letter from relevant agencies <i>(not required for preliminary land clearance)</i>	

Thanking you,

Yours faithfully, Name and signature of applicant

FORM BA-2

**ROYAL GOVERNMENT OF BHUTAN
DZONGKHAG LAND LEASE COMMITTEE
DZONGKHAG
(ASSESSMENT BY THE LOCAL AUTHORITY)**

1. Status of SRF Land Requested:

No.	Attributes	% of total area proposed
1.1	Dense forest (Crown cover > 40%)	
1.2	Degraded forest (Crown cover < 10%)	
1.3	Land with profuse regeneration	
1.4	Barren land (No trees)	
1.5	Erosion prone with Very high intensity	
1.6	Erosion prone with Medium intensity	
1.7	Erosion prone with Low intensity	
1.8	Viability of land for proposed activity	

2. Land attributes (Tick):

2.1 **Inside/Outside** Catchment area2.2 **Inside/outside** core zone of any Protected Area2.3 Land surrounded by **pristine forest/settlement/**:2.4 Within **600' up-hill/300' down-hill** of the National Highway (name):2.5 Near **Monastery/Monuments** (Name):

3. Will the applied purposes have any adverse implications on the surrounding environment and socio-cultural aspects based on community/stakeholder consultation and consent?

If yes, comment;.....

4. Presence of endangered/endemic flora and fauna

Species (list)	Likely impact on its habitat	Safeguards Recommended
Flora		
Fauna		

**ROYAL GOVERNMENT OF BHUTAN
DZONGKHAG LAND LEASE COMMITTEE
DZONGKHAG**
(ASSESSMENT REPORT TO LEASE SRF LAND FOR BUSINESS ACTIVITY)

Reference No:

Date:.....

The Secretary,
National Land Commission Secretariat,
Thimphu.

Subject: Assessment Report to Lease SRF Land for Business Activity

The DLLC hereby submits the assessment report to lease SRF land for business activity and request the Land Commission for its review and consideration. The following details are enclosed for reference please:

1. Attachments Enclosed:

No	Attachments	Tick
1	Preliminary layout plan of the proposed activity with cadastral map	
2	Application and project proposal where necessary	
3	Recommendation letter from relevant agencies (Not required for preliminary Land Clearance)	
4	Assessment report of the Local Authority (Form BA-2)	

2. Assessment Summary:

No	Assessment Parameters	Assessment	Remarks
1	Status of SRF Land Requested		
2	Topography of SRF Land Requested		
3	Land attributes?		
4	Area available (acres)		
5.	Recommended area		
6.	Endangered/Endemic flora and fauna		

2. Recommendation of the DLLC:

Seal and Signature of the DLLC Chairman

APPLICATION FORM TO LEASE SRF LAND FOR COMMERCIAL AGRICULTURE

(To be filled up by the Applicant)

The Chairperson
DLLC, Dzongkhag:.....

Date:.....

Sub: Lease of STATE Land for Commercial Agriculture.

1. Details of Applicant:

For Individual/Family	For Organization/Institution/Community Group
a) Name:.....	a) Organization/Dept./Agency/Community name:.....
b) Identity card No:.....
c) House No:.....
d) Thram No:.....	b) Post Box.....
e) Chiwog /Village:.....	c) Address:.....
f) Gewog:.....
g) Dungkhag/Dzongkhag:.....
h) Contact Number:.....	d) Contact Number:.....

2. Details of Land requested for lease:

Attributes	Details
Purpose	
Name of the land	
Area (acres)	
Village/ Gewog	
Dungkhag/ Dzongkhag	

3. Attachments Enclosed:

No	Attachments	Tick
1	Project Proposal (<i>Required for PSL credit worth 0.5 million and above</i>).	
2	Sketch Map of the land requested for lease	

Signature of the applicant.....

FORM CA-2**ASSESSMENT FORM TO LEASE STATE LAND FOR COMMERCIAL AGRICULTURE****(To be filled up by the verification team)**

1. Status of STATE Land Requested:

No.	Attributes	% of total area proposed
1.1	Dense forest (Crown cover > 40%)	
1.2	Degraded forest (Crown cover < 10%)	
1.3	Land with profuse regeneration	
1.4	Barren land (No trees)	
1.5	Erosion prone with Very high intensity	
1.6	Erosion prone with Medium intensity	
1.7	Erosion prone with Low intensity	
1.8	Potential for commercial agriculture production	

2. Topography of STATE Land Requested:

No.	Slope	% of total area proposed
2.1	Very steep (above 60°)	
2.2	Steep slope (46° - 60°)	
2.3	Gentle slope (below 45°)	
2.4	Flat land (below 20°)	

3. Land attributes (Tick):

- 3.1. **Inside/Outside** Catchment area
- 3.2. **Inside/Outside** core zone of any Protected Area
- 3.3. Land surrounded by pristine forest/settlement/:
- 3.4. Within 600' up-hill/300' down-hill of the National Highway (name):
- 3.5. Near Monastery/Nye Monuments(Name):.....

4. Forest Clearance as per the Forest & Nature Conservation Act and Rules.

- 4.1 Forest clearance from the DFO or the Park Manager concerned.

5. Adequacy of the area for the applied purposes

Type of Activities/Components of the proposed project	Area required (acres)

Total	

6. Will the applied purposes have any adverse implications on the surrounding environment based on community/stakeholder consultation and consent?

Issues	Impact	Clearance from concerned			Reason (if no consent provided)
		Forests	Environment	Community	

7. Presence of endangered/endemic flora and fauna

Species (list)	Likely impact on its habitat	Mitigation Measure
Flora		
Fauna		

8. Project proposal made in consultation with respective Department/Agency, MoAF
Yes/No

9. Sketch map attached: Yes/No

10. Recommendation of the team based on the above observation: (Tick)

10.1 Recommended for submission to the Ministry of Agriculture and Forests:

10.2 Not recommended for submission to the Ministry of Agriculture and Forests:

11. Name and Signature of Verification Team: Date:

12. Verified by the DLLC: Initial/Seal

Date:.....

FORM CA-3**PRELIMINARY ASSESSMENT REPORT TO LEASE STATE LAND FOR
COMMERCIAL AGRICULTURE****(To be filled up by the Dzongkhag Administration)**

Reference No:.....

Date:.....

The Secretary,

Ministry of Agriculture and Forests

Thimphu

Subject: Assessment Report to Lease STATE Land for Commercial Agriculture

The DLLC of ----- Dzongkhag, hereby submits the attached application and assessment report to lease STATE land for Commercial Agriculture.

1. Attachments Enclosed:

No	Attachments	Tick
1	Application from the Applicant	
2	Commercial Agriculture Project Proposal	
3	Assessment Report	
4	Sketch Map	
5	Concerned Stakeholder Clearances	

2. Assessment Summary:

No	Assessment Parameters	Assessment
1	Status of STATE Land Requested	
2	Topography of STATE Land Requested	
3	Land attributes	
4	Area available (acres)	
5	Adequacy of land	
6	Implications on the surrounding environment	
7	Endangered/Endemic flora and fauna	
8	Potential for commercial agriculture production	

3. View of the Dzongkhag

Seal and Signature of the Chairperson, DLLC:

